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Council on University Planning and Budget

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MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
October 24, 2003

Voting Members Present:

David Carpenter, Ray Watkins, Joe Heumann, Steve Daniels, Christine McCormick, William Joyce, Wafeek Wahby, Rose Gong, Nora Small, Joycelyn Tipton, Larry Ward, Rodney Ranes, Josh Jewett, Wanda Kay Robinson, James Johnson, Bill Addison, Glenn Hild, Mike Boorum, Mahmood Butt, Jody Stone, Sandy Bingham-Porter, Doug Sloat, Kathy Reed, Michael Hoadley, Carol Strode, Linda Coffey, Joy Craft, Lynette Drake, Sheila Baker, Rick Sailors, Godson Obia

Absent:

Pat Fewell, Mary Anne Hanner, Allen Lanham, Mark Hudson, Eric Davidson, Cynthia Nichols

Non-Voting Members Present:

Julia Abell, Doug Bock, Judy Gorrell, Jim Shonkwiler

1. Call to Order

Christine McCormick called the meeting to order.

2. Approval of Minutes of September 19, 2003

Motion (Tipton/Daniels): To approve the minutes of September 19, 2003 as written.
Motion carried by acclamation

3. NCA Presentation

Robert Augustine gave a presentation on the NCA Self-Study that the University is preparing at this time for the upcoming NCA visit scheduled for February 2005. Information was distributed which included an abbreviated summary statement that appears in Chapter 1, page 9 of the 1995 Self Study, and a summary statement that appears on page 4 of the NCA Report to the University.

Based on the statements from the 1995 Self Study, the Steering Committee is seeking input from the Council by January 15, 2004 on the following questions: 1) How does the Council use its defined planning and budgeting role to fulfill EIU's mission? 2) How does the Council use its planning and budgeting processes to prepare the University for the future? 3) How does the Council ensure that the core values of teaching and learning

remain a focus as it fulfills the planning and budgeting role? 4) How does the Council use its planning and budgeting processes to value and promote a life of learning for its students, faculty, and staff? 5) How does the Council fulfill its role in planning and budgeting to serve the University's constituents?

David Carpenter and Steve Daniels volunteered to work with the Executive Committee to prepare a response to the questions raised by the Self-Study Steering Committee.

4. Advisory Subcommittees for 2003-2004

Motion (Butt/Carpenter): To appoint the Advisory Subcommittee members who served last year to serve again this year on his/her respective subcommittee. Any other Council members who are interested in serving on an Advisory Subcommittee should contact Chris McCormick. Motion carried by acclamation.

5. Orientation to the Planning Cycle/Report on the Budget

Julia Abell distributed information and discussed the PC 2006 Planning and Budget Cycle. She reminded the Council that at any given time we are working with three fiscal years. For example, we just finished FY 2003, we are now working with FY 2004 and FY 2005, and we have just started FY 2006. Jim Shonkwiler was available to answer questions about the budget.

David Carpenter suggested as a procedural recommendation that the presidential goals come to CUPB for review before going to the Board of Trustees.

Mahmood Butt suggested that the new program planning priorities be shared with the Council some time in April of the planning cycle prior to the budget request documents preparation.

6. Report of the Legislative Liaison (Action) Team

The Legislative Action Team will be promoting FY 2005 to the legislature. Current members are: Mahmood Butt, Linda Coffey, and Jim Johnson. Doug Sloat volunteered to serve on the Team. If anyone is interested in serving on the Legislative Action Team, please contact Julia Abell in External Relations. Dr. Nilsen will be taking the members of this Team to Springfield on November 5, and Eastern's Day at the Capitol has been set for February 16.

7. Subcommittee Reports

a. **External Relations** – No report

b. **Academic Affairs** – No report

c. **Business Affairs** – No report

d. **Student Affairs** -- Lynette Drake reported that the Student Affairs Subcommittee

met and discussed last year's focus statements. The subcommittee is scheduled to meet November 3 and will begin developing focus statements for this year.

e. President's Area – No report

f. Budget Transfer – No report

8. Faculty Senate Resolution

Motion (Carpenter/Watkins): To endorse the Faculty Senate Resolution to alter the size and composition of CUPB. **Yes:** Carpenter, Watkins, Heumann, Small, Tipton. **No:** Daniels, McCormick, Joyce, Ward, Ranes, Jewett, Robinson, Johnson, Addison, Hild, Boorum, Butt, Stone, Bingham-Porter, Sloat, Reed, Hoadley, Strode, Coffey, Craft, Drake, Sailors, Obia. **Abstain:** Gong, Wahby. Motion defeated.

9. Adjourn

Motion (Coffey/Daniels): To adjourn the meeting. Motion carried.

Judy Gorrell

Executive Secretary